

BASIC

JWMSmartLockSystem Quick Start Guide



Best Solution For You



HELLO!

Thank you for choosing our **Smart Lock System**

This short guide will help you configure all basic settings needed to setup your smart lock system for first time and learn about all the necessary steps in order to quickly **manage** this system.

Now, let's go

1. Log in Software



INSTRUCTIONS FOR USE

Login

admin

...

Login

☒ Remember [Forgot?](#) [Find](#)

3

- Enter the username and password after installing the software.
- Default account is "admin", the password is "999".

2. Download and install Communication Program



VanmaLock S7.0

Toggle Full Screen Read Data Comm. Status jwmwy overseas test

version for experience only, Official License is required before production usage to avoid potential security risk

Lock Quantity 6 Key Quantity 5 Today Unlocked 0

Unlocking ?

Comm. Program Normal

Comm. Program Disconnect

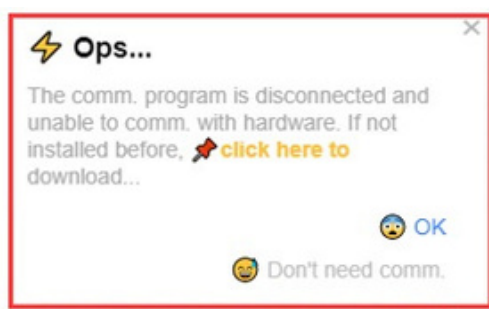
Reader Status Disconnect

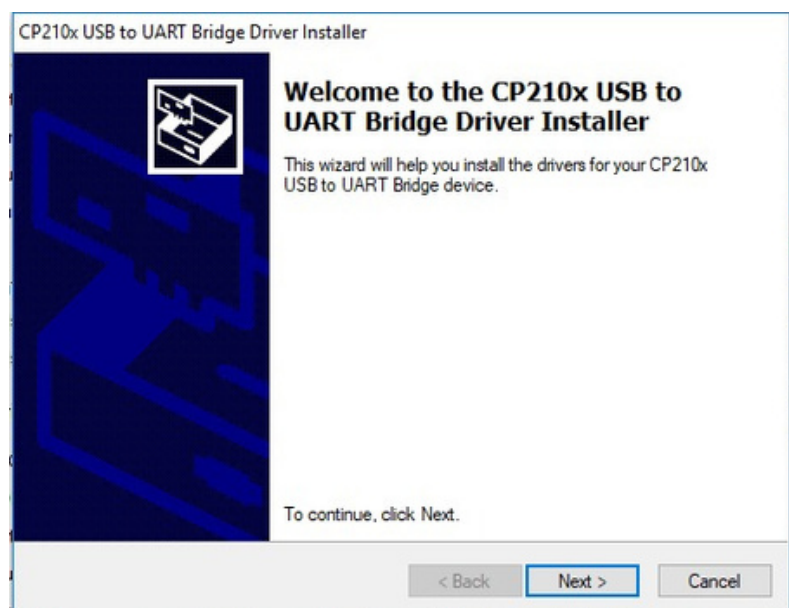
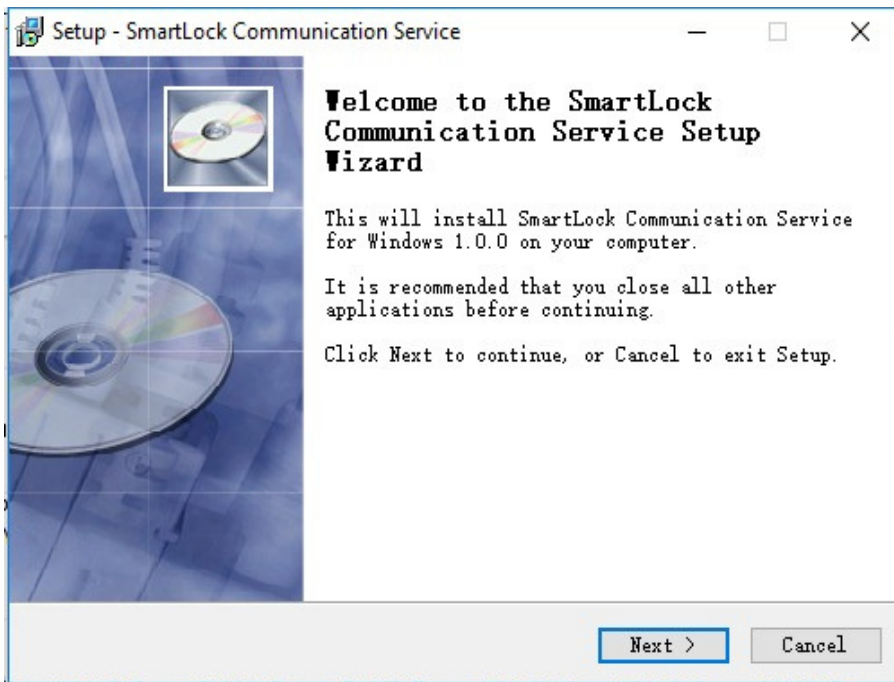
Comm. Detail

Download Program

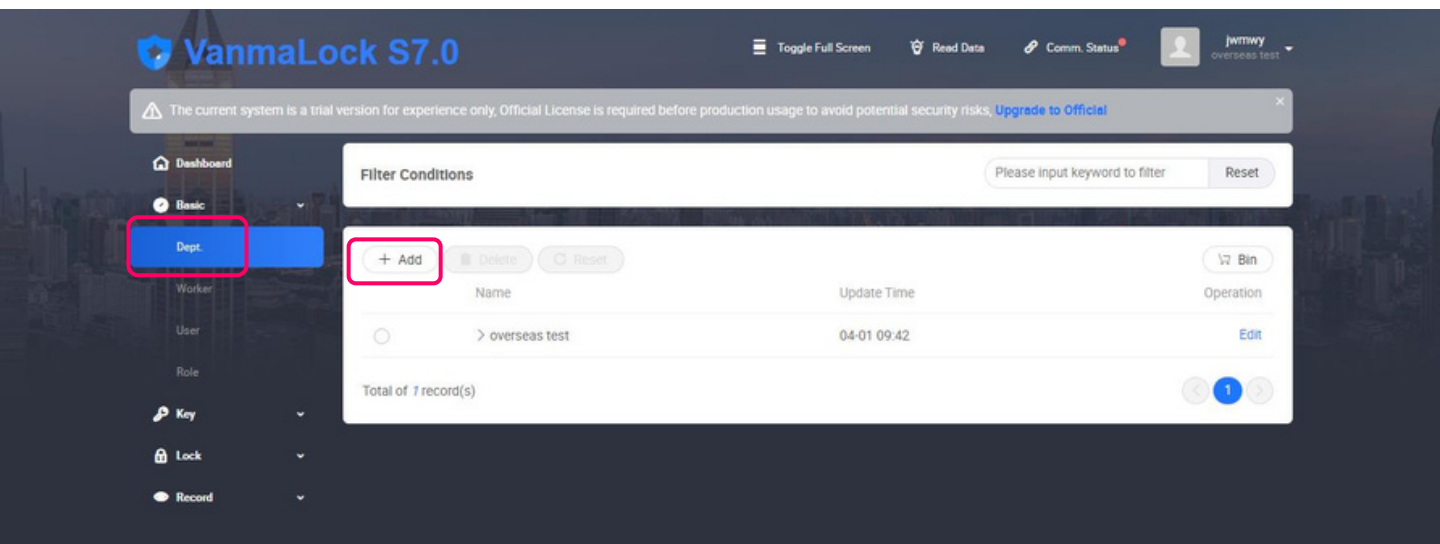
overseas test 2021-09-02 - 2021-09-08

- There will be a prompt when you enter this software if you did not install the communication program.
- Or you could click "Comm. Status, Download Program".

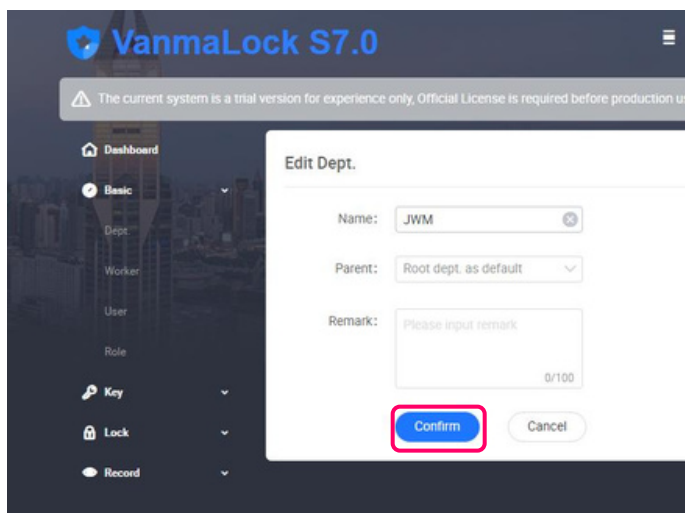




3. Setup Department



Click Dept. --- Add to add a new department.



Enter department name, choose his primary department (root department as default), click confirm.

Once you create a department, you could not change his Primary department.

4. Setup Worker



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Toggle Full ScreenRead DataComm. Statusjwmwy overseas test

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DashboardBasicDept.WorkerUserRoleKeyLockRecord

Filter Conditions

Dept. Please select Dept. From Select date To Select date

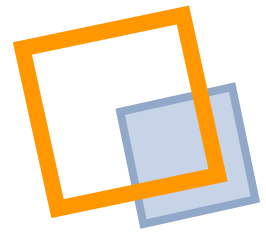
CancelConfirm

+ AddDeleteResetImport/Export

	Name	Platform	Dept.	TEL.	Update Time	Operation
☐	Edward		Living Show		08-31 17:31	Edit Detail
☐	Jackie		overseas test	12345678	08-05 11:35	Edit Detail

Total of 2 record(s)Show rows: 101

Click Worker---Add to add new workers who will be responsible for unlocking.



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Dashboard

Basic

Dept.

Worker

User

Role

Key

Lock

Record

Edit Worker

Name: Nyree

Dept.: Please input Dept. name

Gender: ☒ Male ☐ FemalePlatform: ☒ [Web] Worker

TEL.: Please input TEL.

Add.: Please input address

0/50

Fingerprint: + Collect

Confirm

Cancel

- Input these necessary information you need.
- Note: Remember to collect the fingerprint after adding the key.

5. Add Key



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Toggle Full Screen Read Data Comm. Status jwmwy overseas test

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Dashboard Basic Key Key List **Add Key** Take Out Key Blacklist Lock Record

Edit Key

- 1 Connect
- 2 Informations
- 3 Finish

Please connect the key



Back Connected

Connect the key with computer, and click “Connected”.



VanmaLock S7.0

[Toggle Full Screen](#)
[Read Data](#)
[Comm. Status](#)
[jwmwy overseas test](#)

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[Dashboard](#)
[Basic](#)
[Key](#)
[Key List](#)
[Add Key](#)
[Take Out Key](#)
[Blacklist](#)
[Lock](#)
[Record](#)

Edit Key



Connect



Informations
Basic Info.



Finish

Dept.

overseas test

Key Type

Normal

Blue-Tooth

Finger-Print

Key No.

202104021022

Key Name

Key 001

7/20

Back

Save

Choose the department and name this key. Then click save.

[Dashboard](#)
[Basic](#)
[Key](#)
[Key List](#)
[Add Key](#)
[Take Out Key](#)
[Blacklist](#)
[Lock](#)
[Record](#)

Edit Key



Connect



Informations



Finish

Save key successfully!

Save key successfully!

Do more configuration to the key:

Status: Normal

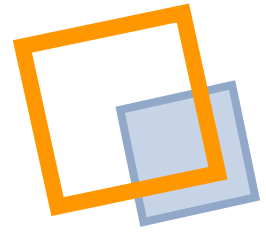
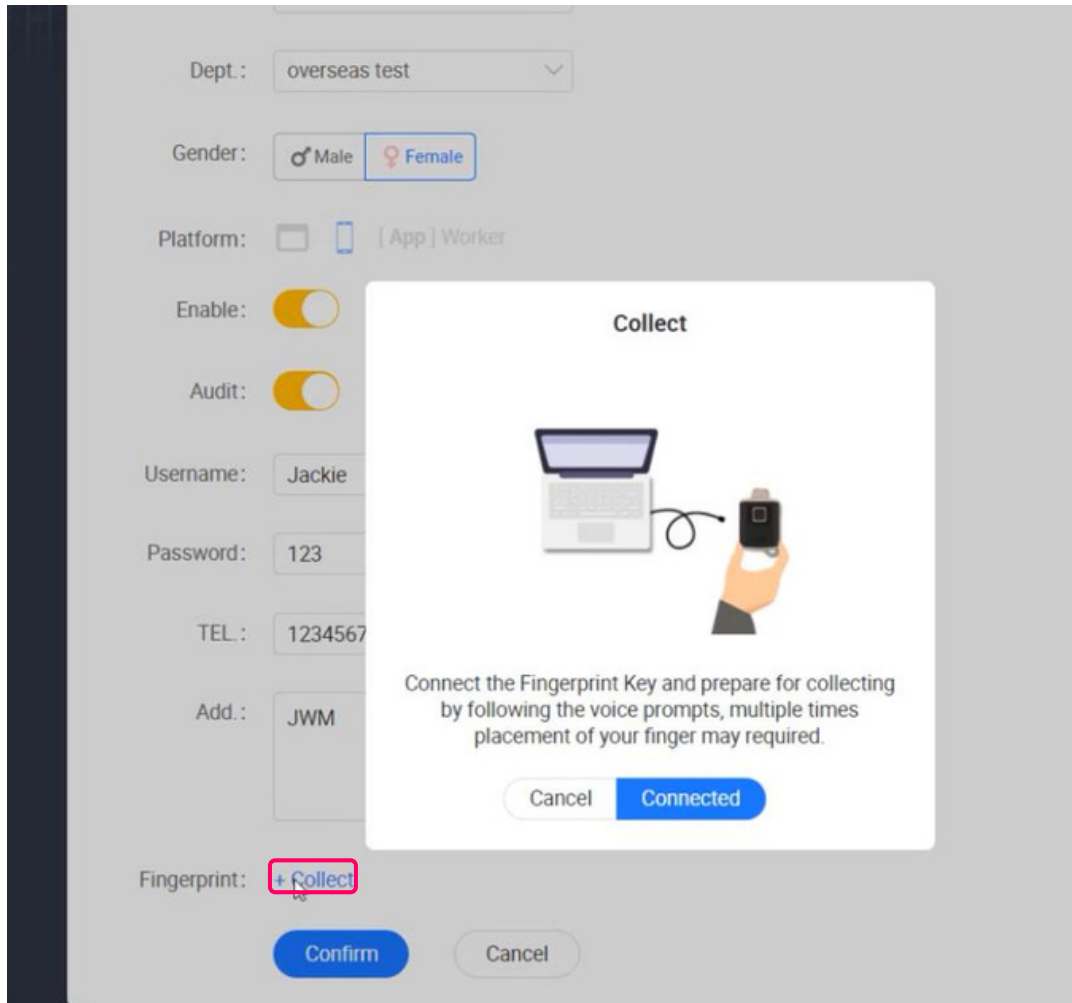
[Take Out >](#)

Finish

Continue

You could continue to add keys or leave.

VanmaLock

Dept.: overseas test

Gender: ☒ Male ☐ Female

Platform: ☐ [App] Worker

Enable: ☒

Audit: ☒

Username: Jackie

Password: 123

TEL: 1234567

Add.: JWM

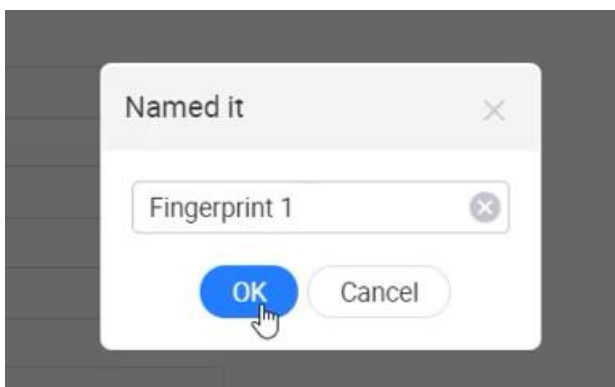
Fingerprint: Collect

Collect



Connect the Fingerprint Key and prepare for collecting by following the voice prompts, multiple times placement of your finger may required.

- Now we need to back to collect fingerprint, click "Collect", you will hear the voice prompt from the key to ask you place and left your finger for 3 times



Named it

Fingerprint 1

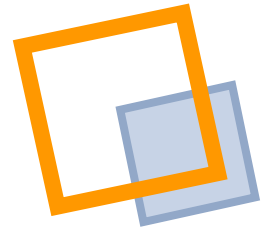
- And name it, click "OK", then the fingerprint you set will be successful.

6. Add Lock



The screenshot displays the VanmaLock S7.0 web application. The top navigation bar includes a hamburger menu, 'Toggle Full Screen', 'Read Data', 'Comm. Status', and a user profile 'jwmwy overseas test'. A trial version warning is visible: 'The current system is a trial version for experience only, Official License is required before production usage to avoid potential security risks, [Upgrade to Official](#)'. The left sidebar contains a menu with 'Dashboard', 'Basic', 'Key', 'Lock', 'Lock List', 'Add Lock' (highlighted with a red box), and 'Record'. The main content area is titled 'Lock Edit' and features a six-step progress bar: 1. Connect (active), 2. Read, 3. Basic Info., 4. Status Info., 5. Position, and 6. Finish. Below the progress bar, the text 'Please connect the key' is displayed above an illustration of a laptop connected to a USB device. At the bottom, there are 'Back' and 'Connected' buttons.

Click Add Lock, connect the key, then click “Connected”



VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

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Dashboard

Basic

Key

Lock

Lock List

Add Lock

Record

Lock Edit



Connect



Read



Basic Info.



Status Info.



Position



Finish

Use this key to connect the lock(s)

Continue after hearing the voice prompt



Prev.

Next

Touch lock with key, and it will prompt “Communication Successfully”, Click “Next”.

VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

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Dashboard

Basic

Key

Lock

Lock List

Add Lock

Record

Lock Edit



Connect



Read



Basic Info.



Status Info.



Position



Finish

Basic Info.

Let's do some basic configurations

Dept.

Please select a dept.

Lock No.

000100010000

Name(location name recommended)

Lock 001 8/20

Prev.

Next

Select one department for this lock, and name it. Click “Next”.



VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

jeremy overseas test

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Dashboard

Basic

Key

Lock

Lock List

Add Lock

Record

Lock Edit



Connect



Read



Basic Info.



Status Info.



Position



Finish

Status Info.

Select status tag of the current lock

Uninstalled

Installed

Damage

Repair

Prev.

Next

Setup the lock's status information. Uninstalled, Installed, Damage, Repair.

VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

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Dashboard

Basic

Key

Lock

Lock List

Add Lock

Record

Lock Edit



Connect



Read



Basic Info.



Status Info.



Position



Finish

Setup installed location(Mark Only for now)

You can click map to setup location or input latitude/longitude manually



Latitude

Longitude

Prev.

Next

You can click map to setup location or input latitude/longitude manually. Click "Next".

location or input latitude/longitude manually. Click

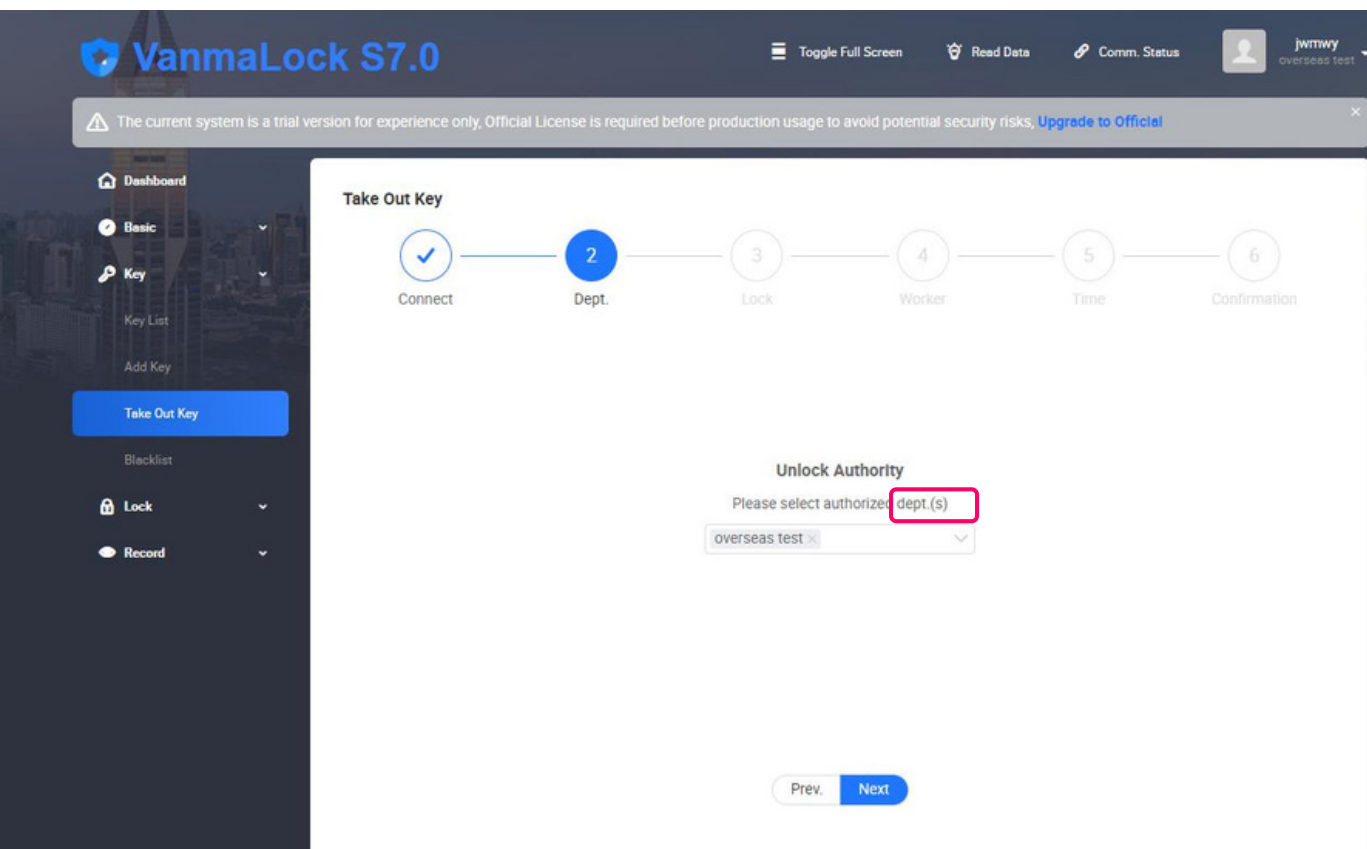
VanmaLock

7. Take Out Key

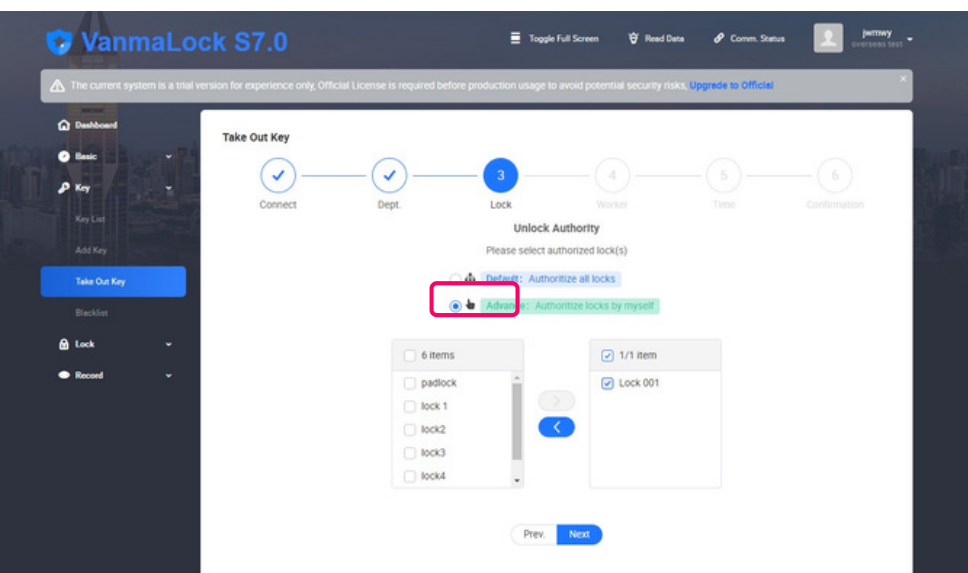


The screenshot displays the VanmaLock S7.0 web application. The top navigation bar includes a logo, the title 'VanmaLock S7.0', and several utility buttons: 'Toggle Full Screen', 'Read Data', 'Comm. Status', and a user profile dropdown for 'jimmy overseas test'. A trial version warning banner is present below the navigation bar. The left sidebar contains a menu with options: 'Dashboard', 'Basic', 'Key' (with sub-items 'Key List' and 'Add Key'), 'Blacklist', 'Lock', and 'Record'. The 'Take Out Key' option is highlighted in the sidebar. The main content area shows a 'Take Out Key' workflow with six steps: 1. Connect, 2. Dept., 3. Lock, 4. Worker, 5. Time, and 6. Confirmation. Step 1 is the active step, indicated by a blue circle. Below the steps, the text 'Please connect the key' is displayed above an illustration of a hand holding a key near a laptop. Below the illustration, the text 'Attend to take out BLE key?' is shown. At the bottom of the workflow, there are 'Back' and 'Next' buttons.

- Click “Take Out Key”, connect the key first, then click “next”.

- Select department, this key could unlock locks under selected departments. Click “Next”.



- Select the locks which could be unlocked via this key. Click “Next”.



VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

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Dashboard

Basic

Key

Key List

Add Key

Take Out Key

Blacklist

Lock

Record

Take Out Key



Connect



Dept.



Lock



Worker



Time



Confirmation

Worker

Please select worker who using this key

Please select a worker

Jackie

Edward

Prev.

Next

Select worker. Click “Next”.

VanmaLock S7.0

Toggle Full Screen

Read Data

Comm. Status

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Dashboard

Basic

Key

Key List

Add Key

Take Out Key

Blacklist

Lock

Record

Take Out Key



Connect



Dept.



Lock



Worker



Time



Confirmation

Working Time

Please select working date/time range

2021-09-09 2021-09-16

Next, select working time range

☒ Default: All the day

☐ Advance: Select time range by myself

03:00:00 19:59:59

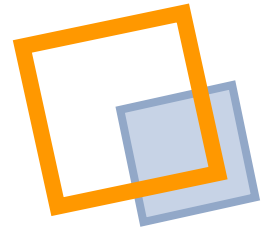
+

Prev.

Next

Setup unlock time. Default is all day. Click “Next”.

VanmaLock



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Toggle Full Screen

Read Data

Comm. Status

jwmwy overseas test

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Dashboard

Basic

Key

Key List

Add Key

Take Out Key

Blacklist

Lock

Record

Take Out Key



Please confirm your take out details

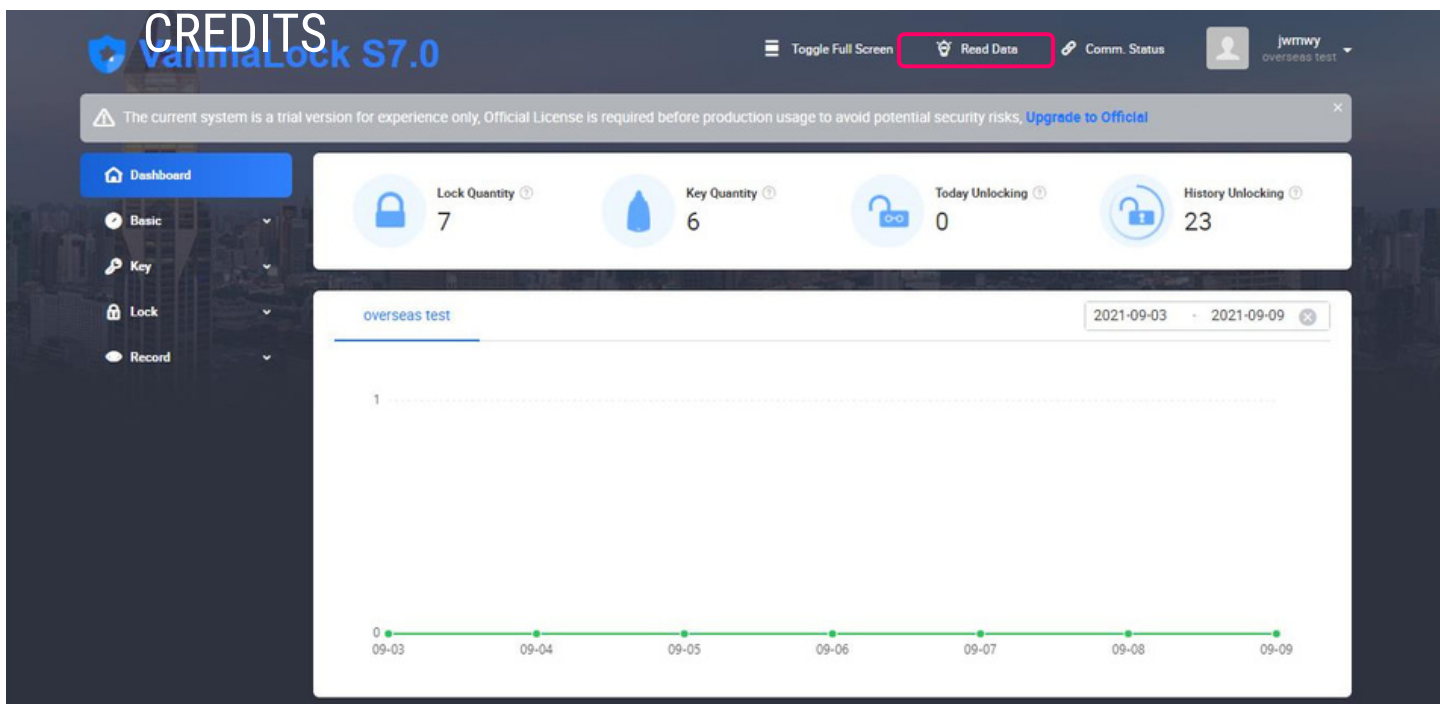
Continue after the carefully confirmation

✓ Dept.: overseas test
 ✓ Lock: Lock 001
 ✓ Worker: Jackie
 ✓ Time: 2021-09-09 ~ 2021-09-16 | 03:00:00 ~ 19:59:59

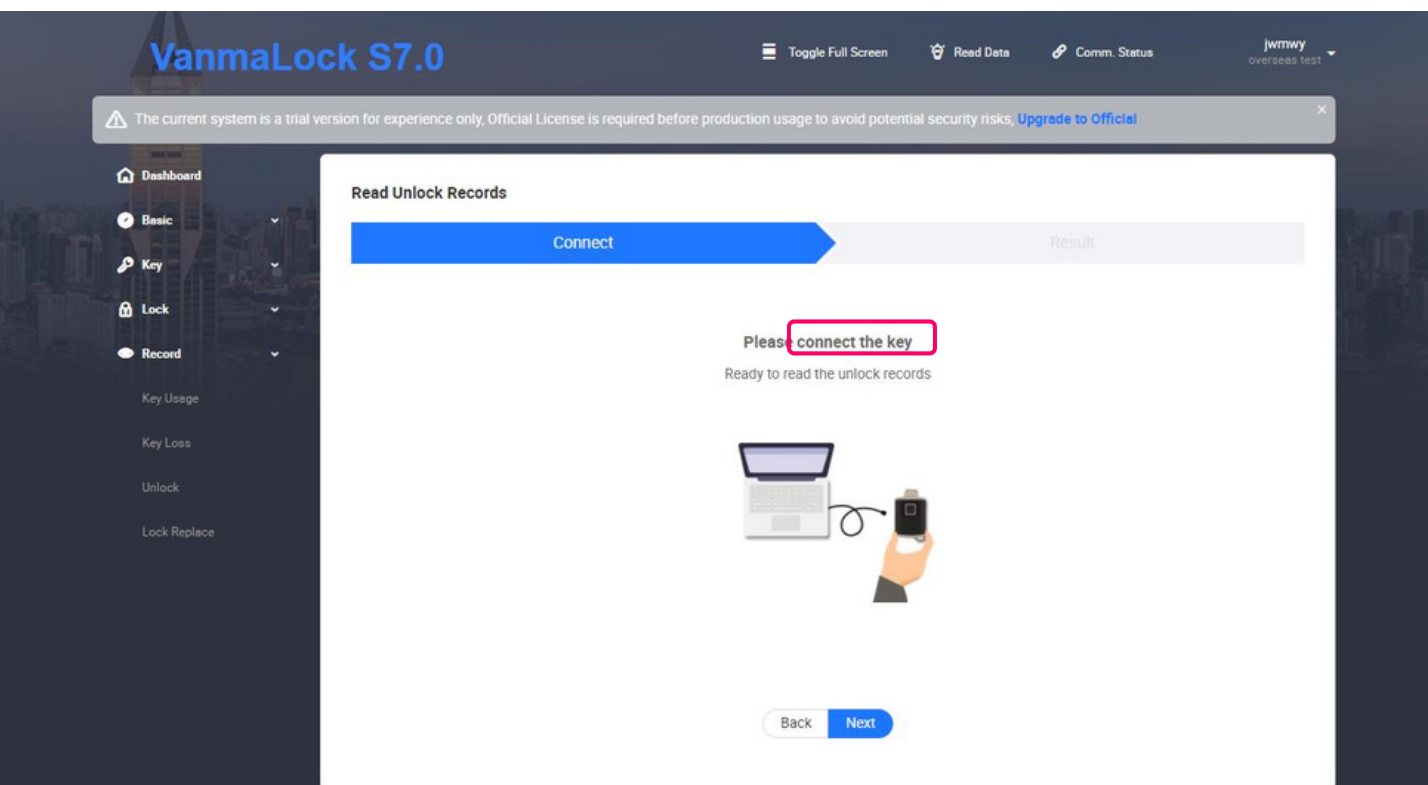
Prev. Finish

Click "Take Out Key" is done. You could see the setup information here, click "Finish", You will hear a voice prompt like "DiDi", and now you could go to operate the locks between the planned time you set.

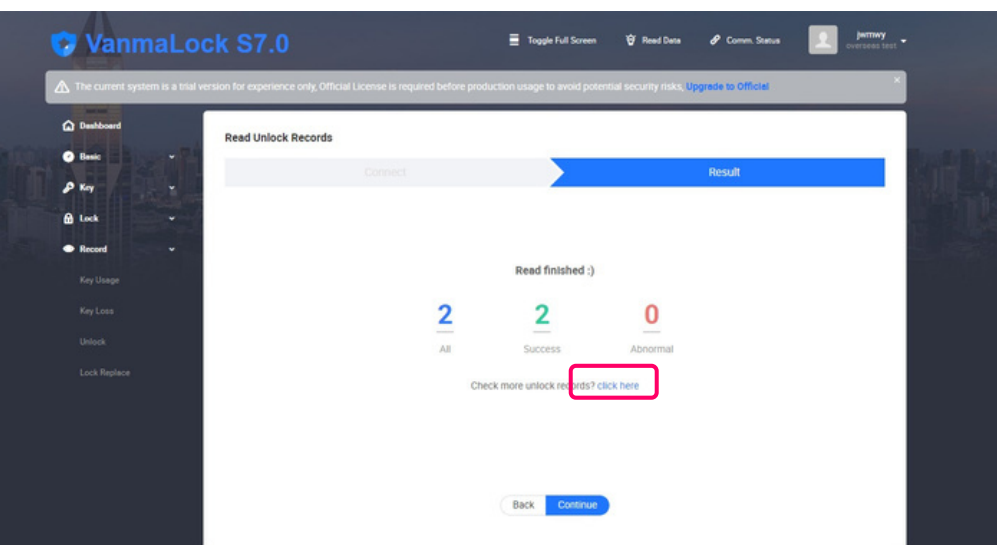
8. Read Data



- After operating the data, you can check the data in the software, click “Read Data”



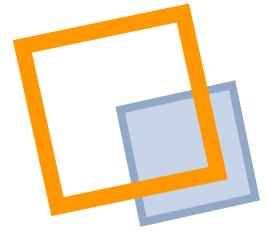
Now connect the key you used, click “Next”



Here you could see the operation records

Click “click here”, you could see the whole report.

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Toggle Full Screen

Read Data

Comm. Status



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Dashboard

Basic

Key

Lock

Record

Key Usage

Key Loss

Unlock

Lock Replace

Filter Conditions

Dept.

Key Name

Key No.

Lock

Worker

From

To

Cancel

Confirm

Read Unlock Records

Export

All

Unlocking

Locking

	Lock Name	Key Name	Dept.	Worker	Type	Time	Operation
✓	Lock 001	Key 001	overseas test	Jackie	🔒	09-09 10:18	Detail
✓	Lock 001	Key 001	overseas test	Jackie	🔓	09-09 10:18	Detail
✓	lock3	Living show 4	Living Show	Edward	🔒	08-31 17:26	Detail
✓	lock3	Living show 3	Living Show	Edward	🔓	08-31 17:26	Detail
✓	lock5	Living show 4	Living Show	Edward	🔒	08-31 17:25	Detail
✓	lock5	Living show 4	Living Show	Edward	🔓	08-31 17:25	Detail
✓	lock5	Living show 4	Living Show	Edward	🔒	08-31 17:24	Detail

As you can see, here is the operation records, and you could choose what data you want see in filter conditions.

Export

Export

xlsx

pdf

csv

Unable to import?
Maybe you havent select dept.

This operation report also could exported in two ways.



Now the quick start
guide manual is end.
Any questions,
you could send email to
support@lockmanage.com

Thanks for choosing **JWM!**
Bye



Q&A

Attention:

1. The software you see now is the trial version, all the keys and locks need be initialized under “Key List” when you use the official version, otherwise the keys and locks will be invalid in the official software.



Thanks!

Do you have any questions?

✓ support@lockmanage.com
✓ +86 15002480721
✓ lockmanage.com

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